

**Town of Scituate  
Charter Review Committee  
November 8, 2021  
Called to order at 6:03 pm**

**Members in Attendance:**

Karen Canfield, Nicole Brandolini, Andreas Vietor, Michael Gibson, Raymond Voelker, Marla Minier

**Minutes:**

- Committee agrees that further discussion with both Advisory and Capital regarding the time frames set forth in Section 6-6(d) is necessary. Plan to consult with both and discuss again during next meeting
- N. Brandolini will work with the School Committee to review proposed changes to Charter during upcoming School Committee meetings
- Waiting on feedback from Town Administrator and Finance Director, Committee will review next meeting
- Town Clerk reviewed relevant proposed Charter changes and agrees with the Committee's revisions
- N. Brandolini and M. Gibson to present to the Select Board on 11/16/2021 to update Select Board on Committee's progress and socialization plan prior to Annual Town Meeting
- Committee agrees to hold two public meetings to socialize and receive input from residents on proposed changes to the Charter. One will be held in December and the other in early January. Dates to be set during next Committee meeting
- Committee to hold next meeting on December 1, 2021 at 6PM
  - Committee will review and approve minutes from September, October, and November meetings at that time

**Meeting adjourned at 7:00 PM**