

**Scituate Board of Health Meeting**

**Minutes**

**Monday, January 8, 2024**

**6:00 P.M.**

**Zoom Meeting**



**MEMBERS PRESENT:** Mr. Doug Whyte BOH Member  
Karen Conley, DNP, RN, BOH Member  
Ms. Alyson Shea, MSN, BSN, BOH Member

**OTHERS PRESENT:** Mr. Andrew Scheele, MPH, Director of Board of Health  
Ms. Joan Schmid, Assistant Director Board of Health

**6:00 MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA**

**Mr. Whyte called the meeting to order at 6:00 p.m.**

**Acceptance of the Agenda** - A motion was made by Mr. Whyte and seconded by Ms. Conley with all in favor of accepting the agenda and opening the meeting, Ms Shea Yes, Ms Conley Yes, Mr. Whyte Yes

**SCHEDULED ITEMS**

*Discuss/Vote: 25 Palfrey Street, Grady Consulting representing home owner requesting a local upgrade request for septic design*

*Ms. Conley made a motion to approve upgrades to septic system pending Conservation Approval. Ms Shea yes, Ms Conley yes and Mr. Whyte yes*

**NEW BUSINESS**

None

**OLD BUSINESS**

None

*Director's Report*

Mr. Scheele gave his directors report

- 1) 11 plans in 45day review
- 2) 8 waiting on Com Com
- 3) 4 waiting for engineer revision
- 4) 15 As-Builts
- 5) 24 in failure
- 6) Flu shots are available on Wednesday and Thursday mornings please call 781545-8725 for appointment
- 7) Have Emergency Plan Ready another storm coming up Tuesday into Wednesday this week
- 8) End of year report due to Town Administrator mid-February, hope to have draft ready for Board by next meeting for review

**OTHER BUSINESS**

*Administrative Invoice Approvals 5 Invoices: Ms. Conley made a motion to approve second by Ms. Shea. Ms. Conley Yes and Mr. Whyte Yes, Ms. Shea yes*

*Meeting Minutes June 26, 2023 and July 24, 2023*

*Ms. Conley made a motion to approve both Meeting Minutes Ms. Conley yes Ms. Shea yes and Mr. Whyte yes*

Adjournment: Mr. Whyte motion to end the Board of Health Meeting second by Ms. Shea, Ms. Conley yes, Ms. Shea yes Mr. Whyte yes